

**MINUTES**

**SPECIAL MEETING OF THE**

**TOWN OF REGINA BEACH**

**HELD IN THE**

**TOWN COUNCIL CHAMBERS**

January 4, 2010

Call to Order: Meeting was called to order by Mayor George Solomon Schofield at 7:00 p.m.

Attendance: Present: Mayor George Solomon Schofield, Clr. Brian Barber, Chris Brewer, Eunice Cameron, Harold Hugg, Karen May, Wes Taylor and Town Administrator Lynette Gaetz.

Approval of 1/10 Brewer/Taylor: That the agenda be approved. Carried.  
Agenda:

Delegation:

Janis Campbell re:  
Job Description and  
Proposal

Janis Campbell presented an outline of a structure to help facilitate the needs of the Town of Regina Beach. Council decided that a Strategic Plan must be completed prior to structuring town employee positions.

Janis will:

- do a proposal for a Strategic Plan
- investigate salary ranges
- check market place
- work with the Town Administrator
- report back to Council on January 12 and 26, 2010 council meeting

New Business:

Jeff Simpson re: 2/10  
Class 1 Wastewater  
Treatment &  
Collection Course

Brewer/Cameron: That Jeff Simpson be approved to attend at his earliest convenience a Wastewater Treatment course that meets the terms and conditions of Sask. Environment and all necessary expenses be paid according to town policy. Carried.

Adjournment 3/10 Taylor: That this meeting be adjourned. Carried.  
8:00 p.m.

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Mayor

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Town Administrator